

# ANE Today



## ATLANTIC NORTHEAST DISTRICT CHURCH OF THE BRETHREN

ALL IN: Going. Glowing. Growing. Godly.

Volume 48, Issue 3

May/June 2017

### ANE District Conference: October 7



*Transformed  
Into His Image*

*Romans 12:1-2*

Spring is my favorite time of the year. The plants and trees have been dormant, however, with the warmer weather, the signs of new life are coming forth. The flowers are blooming, and we can enjoy the beauty and see the intricate detail our Creator uses in designing each one.

When I think of how the Creator has designed plant life, I am awed by the way we are made in the image of God. Each one of us, unique and different, but all designed special with a purpose.

Our 2017 District Conference logo – the butterfly and the cross – relates to transformation and newness of life. The butterfly started out as a caterpillar that was ugly, fuzzy and crawling to move around. However, when the

caterpillar gets into its cocoon, it hangs on one point and forms the chrysalis. Then, the Creator, God, causes a chemical change to take place in the old DNA and thus new DNA takes place inside. The process is struggle for the butterfly.

However, the struggle is very important to the development of its wings. It emerges from the chrysalis as a beautiful and magnificent butterfly. It is a miracle: ready to fly to new heights and places with such grace and wonder!

The cross is central to our Christian faith. Revealed in the cross is the character of God. God's transforming work took place through His Son. We know that Jesus dying on the cross for sins and being placed in a tomb was not the whole story. On that resurrection morning Jesus came forth, celebrating victory over death.

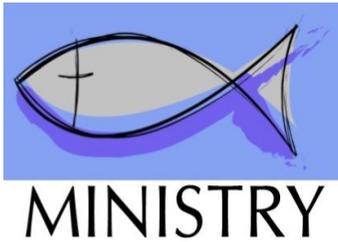
Like the butterfly, we emerge out of our complex struggles and circumstances when we commit to Christ's love and empowerment.

We continue to shed impure thoughts, unkind words and all manner of wrong doing which are not becoming to a follower of Jesus. We have new desires, and new hopes, and a future complete with purpose from the Creator. We learn to shed what is part of the old and put on what is part of the new. Let us choose to continue in the transforming power of God, in whose image we are made, as we spread the love and grace of God in our lives, families, churches, and communities.

Glenn Martin, Moderator

#### Inside this issue:

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**ANE's Ministry Emphasis:**  
Be an ALL IN Church. Be ...  
Going. Glowing. Growing.  
Godly. We have  
designated 2017 *The Year  
of Glowing!* Let's get  
Glowing. Let's do this! Let's  
be the church we are  
created to be.

## Placement News

- Conewago:** Called Erv Huston as Interim.  
**Florin:** Galen Hackman serves as Intentional Interim.  
**Green Tree:** Rod O'Donnell serves as Interim. Profile Developing.  
**Hershey**  
**Spring Creek:** Profile Published; Interviewing. Dennis Garrison retiring 12/17  
**Lititz:** Search Committee Formed; Pastor of Spiritual Formation and  
Congregational Care; Profile Published.  
**Long Run:** Joel Hershey & Bob Spencer serve as Interim Team.  
**Mechanic  
Grove:** Interviewing. Bob Kettering Interim starting 4/17/17  
**Myerstown:** Called Marty Moyer to start June '17. Jack Harpold serves  
as Interim.  
**Nuevo**  
**Amanecer:** Negotiating.  
**Parker Ford:** Profile Published. Ready to Interview.  
**Philadelphia**  
**Geiger:** Open  
**Quakertown:** Interviewing.

## Did You Know.....

"In 1917, the Annual Conference authorized the appointment of a District Ministerial Board of three, able, active elders who would be responsible for all matters pertaining to the work of the ministry in their district."

"The first members of this Board in Eastern Pennsylvania were: I.W. Taylor, H.K. Ober, and J.H. Longenecker. Representatives of this Board are present at all elections, ordinations, and installations of elders, moderators, ministers, pastors and deacons in the District."

"In 1935, ministerial growth was encouraged by an approved reading course, which has since been made a requirement for ordination to the ministry." Since 1941, financial aid to ministers attending Elizabethtown College has been granted by the District to licensed ministers approved by the District Ministerial Board. In 1952, a ministers retreat at Camp Swatara was inaugurated."<sup>1</sup>

<sup>1</sup>Chapter 2." *History of the Church of the Brethren: Eastern Pennsylvania, 1915-1965.* Lancaster, PA: Eastern District of Pennsylvania, 1965. 143-144. Print.

*Risk  
Hope*  
—HEBREWS 10:23

You are invited!

Atlantic Northeast District  
Church of the Brethren

2017 Annual Conference Briefing

with  
Moderator Carol Scheppard

Saturday, June 3

9 to 11 AM, with coffee and light snacks available at 8:30

Hempfield Church of the Brethren  
1186 Stevens Street, Manheim, PA

All are welcome.  
No registration needed.



## Outreach Update: Safe Sanctuary

When the Lancaster Newspaper “Faith and Values” department learned of renewed local interest in the safe sanctuary movement, they knew who to call. They knew that Brethren “walk the talk” and are known “by the manner of our living” as followers of Jesus’ way, as well as, Brethren care for the least of these. So they called to find out what we are doing.

As a people of God, the call is to be sanctuary, as it is woven throughout the scriptures. We remember God’s instructions to the Israelites: ***The alien who resides with you shall be to you as the citizen among you; you shall love the alien as yourself, for you were aliens in the land of Egypt.*** (Leviticus 19:34). We take seriously Jesus’ words as recorded in Matthew 25: *For I was hungry and you gave me food, I was thirsty and you gave me drink, I was a stranger and you welcomed me.* And we remember that Jesus himself, along with Mary and Joseph, were refugees, as they fled to Egypt and on to Nazareth to escape persecution.

Clearly, we Brethren are an immigrant people. Although our roots are in Schwarzenau, it wasn’t long before we sought safety and asylum elsewhere, eventually settling in Penn’s Woods or Pennsylvania as we know it!

Throughout the years, Annual Conference has supported and encouraged outreach and care for immigrants and refugees. Consider the following, adopted by the



gathered body: **1949** – Paper on displaced persons; **1969** – Obedience to God and Civil Disobedience; **1979** – Action in the Refugee Crisis; **1982** – Addressing the Concern of Undocumented Persons and Refugees in the United States; **1983** – Resolution Providing Sanctuary for Latin American and Haitian Refugees. This resolution made grants of up

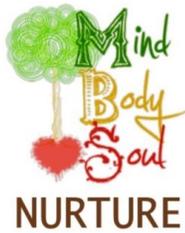
to \$2000 per year per congregation for legal fees incurred as Safe Sanctuary churches. These statements may be read in their entirety at <http://www.brethren.org/ac/statements/>

Elizabethtown Church of the Brethren has a rich history of welcoming the stranger as we have sponsored many refugee families for resettlement. During the 1980’s, we also served as a safe sanctuary church. In 1985, a group of women learned of the need for safe housing for refugees who were escaping the violence of civil wars in Central America. The Witness Commission affirmed their call to pursue safe sanctuary status and a team was formed to discern and lead the process. Elizabethtown CoB was the first church in Lancaster County to declare sanctuary, when, after a months’ long process, Church Council gave approval in November 1986. Within a few months the first folks were housed in a make-shift apartment behind the baptistery. It has been said

that as congregation members arrived for Sunday school and worship each week, they were greeted with the most wonderful scents of Central American cooking. We made many new friends, and one person even settled in Elizabethtown, has a family and is a very active member of our congregation to this day.

And so, when we learned of the new and growing needs in our communities today we remembered that we had walked this path many times and knew that it was one we were being call to walk again, perhaps even in new ways. While we are learning that safe sanctuary is more complex and multi-faceted than in previous years, providing housing is only one of many to reach out and welcome the strangers. Our Witness Commission and Church Board unanimously affirmed that call and a discernment team has been formed to gather information, look for networking with other congregations and organizations and to walk our congregation through a process. Although we aren’t fully sure of what that might look like, we are ready to step out in faith, assured of our call to be faithful and to follow in Jesus’ way. This is who we are – a way that we, Elizabethtown Church of the Brethren, can continue to live into our commitment to practice peace, service and openness to all.

Article submitted by **Pam Reist, Pastor, Elizabethtown CoB.**



## Junior AND Senior High Service Project Recap

By working with Church 2 Church, a program started by the Witness and Outreach Commission of the ANE District, the youth of the district were able to serve in multiple locations. On April 8<sup>th</sup>, we had work projects going on at Wilmington, Drexel Hill, Alpha & Omega, Harrisburg and COBYS. There was lots of mulching, painting, cleaning out sheds and closets, and more general clean up happening on that day!

Joel from Alpha & Omega shared, *“This visitation motivated Alpha and Omega youth group and a group of 6 adults to work together with Mt. Wilson and paint the Fellowship Hall (the basement) in a couple of hours. Now it looks beautiful. Also the Church ladies prepared a delicious meal for all of them and it was a good time of fellowship, definitely a great Victory in all the ways. My Alpha and Omega youth group wants to be involved next year to help other Churches.”*

Thanks to all who participated!



## Camp Swatara Educational Gift

- Do you plan to attend one of the five Brethren Colleges or Bethany Seminary in the fall?
- Are you a member of a Church of the Brethren within the Atlantic Northeast (ANE) District?
- Do you plan to work this summer at Camp Swatara?

If you answered yes to all of those questions, contact Jess Ross ([jross@ane-cob.org](mailto:jross@ane-cob.org)) about the Camp Swatara Educational Gift and ask about what funds might be available to you!



## Junior High Lock-In

There were over 70 people that attended the Junior High Youth District Lock-In on February 17-18 at the Ephrata Community Center. It was a great evening of worship, fun, food and fellowship. Some favorite activities included swimming, 9-square, dodgeball, basketball, volleyball, board games, ping pong, and watching movies. It was a great time to reconnect with old friends, meet new friends and strengthen the bonds across our district. Thanks to everyone that attended and made the night a great success!

~Becky Hearsey, Advisor from Annville



## National Youth Conference

Participants in National Youth Conference (NYC) 2018 will focus on the theme "Bound Together: Clothed in Christ" (Colossians 3:12-15).

The 2017-18 National Youth Cabinet gathered at the Church of the Brethren General Offices in Elgin, Ill., on Feb. 10-12 to begin planning for NYC 2018.

The NYC Coordinator, **Kelsey Murray**, is a former youth cabinet member from the ANE District and **Hannah Buck**, who is serving on the National Youth Cabinet, is a current district youth cabinet member.

Read the full story at [www.brethren.org/news/2017/national-youth-conference-theme.html](http://www.brethren.org/news/2017/national-youth-conference-theme.html)

Circa 1956:

"The activities of youth for 1956 listed in the District Meeting minutes by J. Herbert Miller, secretary of the Board of Christian Education, include the following: fun night at the college, dedication service for heifers at Milton Hershey's farm, leadership training, musicale at Palmyra, indoor swim at Franklin and Marshall College, Saturday night rally at Palmyra, spring fellowship at Chiques, Saturday night rally at Hatfield, swim party at Camp Swatara, weekend hike and weekend camp at Swatara."<sup>1</sup>

<sup>1</sup>"Chapter 2." *History of the Church of the Brethren: Eastern Pennsylvania, 1915-1965*. Lancaster, PA: Eastern District of Pennsylvania, 1965. 173. Print.



## ANE Ministries: Special Funds

The ANE District has three special funds in the budget that can assist congregations or individuals with expenses incurred for various ministries. In this issue, the focus is the Disaster Benevolence Fund.

### *ANE Disaster Benevolence Fund*

#### PURPOSE

The purpose of the ANE Disaster Benevolence Fund is to exercise sound stewardship in the distribution of funds in order to enhance local congregational ministries in responding to natural disasters and social ills in the ANE District. This Fund has been established to share financial resources with:

- ◆ ANE Congregations who reach out to an individual or family who has experienced an unexpected significant loss of basic necessities.
- ◆ An ANE congregation that has become a victim of disaster as defined in this policy.
- ◆ ANE individual volunteers participating in Brethren Disaster Ministries (BDM) or Mennonite Disaster Service (MDS) Disaster Response projects to assist in defraying transportation and/or lodging costs as established by ANE Disaster Response Trip guidelines.

## New Members in ANE District

**Elizabethtown—Baptism:**  
Kim Florial, Jules Kalish  
*Letter:* Smith Florial, Ashley Haldeman, Jason Haldeman, David Leiter, Pat Leiter

**Hershey Spring Creek—**  
*Baptism:* Julie Nderitu, Braetan Peters, Micah Shepphard; *Reaffirmation:* Marina Schaeffer

**Hempfield—** *Letter:* Dave & Sue Charles; *Reaffirmation:* Alan & Bonnie Shuss

**Myerstown—Baptism:**  
Michael Huges, Patricia Schott; *Letter:* Derek Thomas, Megan Thomas, Austin Thomas.

**Mohler — Reaffirmation:**  
Helen Painton, Arthur Wise.

#### FUND ELIGIBILITY

- ◆ Applicant must be an ANE congregation or an ANE congregation's active attendee participating in an ANE Disaster Response trip.
- ◆ Applicant must take responsibility for the proposed project or ministry.
- ◆ Applicant will exhibit active pursuit of additional funding sources.
- ◆ Applicant will exhibit evidence of careful planning, and good stewardship.
- ◆ Applicant will exhibit evidence of a clear and specific need.
- ◆ Unless expense reimbursement is provided for a Disaster Response trip, funding will not be given directly to individuals.

For more information, log onto our website [www.ane-cob.org](http://www.ane-cob.org) under our Ministries menu.

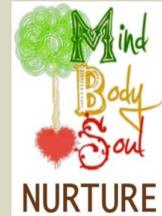
**Lititz Church of the Brethren** is searching for a **Director of Children's Ministries**. This is a 25 hour a week position available July 1. The job description can be found at: <http://lititzcob.org/wp-content/uploads/2017/04/LititzCOB-Director-of-Childrens-Ministries-PDF1546.pdf>

If you have questions concerning this position or would like to send a resume, please contact Carol Kurl, Christian Education Action Team chair, at [kurl249@live.com](mailto:kurl249@live.com) or call 717-626-2435.



### Recognizing & Reporting Child Abuse

Saturday May 13, 9 am - noon  
Ephrata Church of the Brethren



This Mandated Reporter Training is presented by Pennsylvania Family Support Alliance. This on-site, instructionally designed training is for individuals who have direct contact with kids through work or who accept responsibility for kids as a volunteer. Participants will receive resources and reference materials to take with them after training. This training will review the elements of child abuse, including the legal definitions of a child, perpetrator, and categories and indicators of abuse. The training provides an overview of mandated reporting obligations, including how to make a report, protections for those who report, and the liability for failing to report. Registration details on [ane-cob.org](http://ane-cob.org) under the Registrations menu. **Register by MAY 3!**



**SPRING CREEK CHURCH OF THE BRETHREN**

**SATURDAY, MAY 6<sup>TH</sup>**

**9AM-3PM**

### 2<sup>ND</sup> ANNUAL CRAFT FAIR & VENDOR SHOW 335 EAST AREBA AVE, HERSHEY

- CHICKEN BBQ DINNERS
- HOMEMADE BAKED GOODS
- HANDMADE CRAFTS
- LOTS OF SPECIALTY MERCHANDISE

**KAUFFMAN'S  
CHICKEN BBQ  
DINNERS!  
\$8.50**



**DINNERS INCLUDE**

- CHICKEN HALF
- POTATO
- APPLESAUCE
- 2 COOKIES
- DRINK

To participate or place an order,  
please call 717-533-7192.

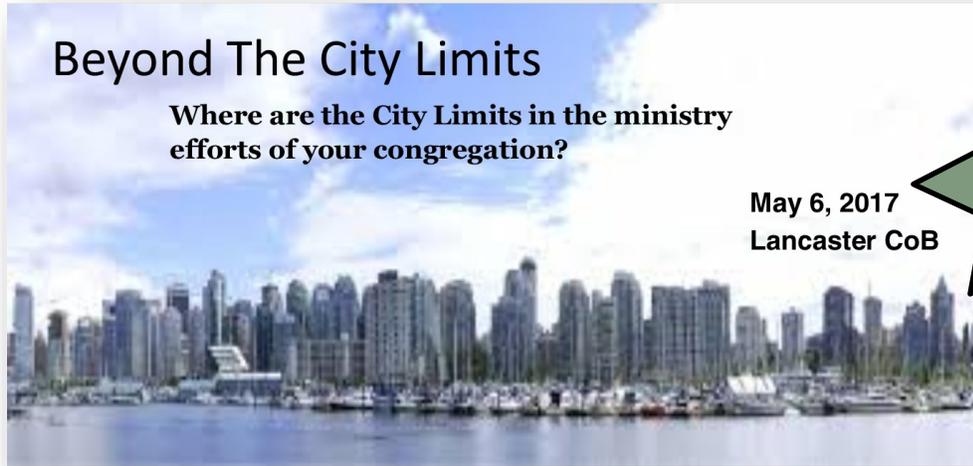
### Senior Adult Trip Opportunities

**May 9** – Lancaster County Amish and Farm Tour visiting Alpaca farm, Kreider farms, dinner in Amish home and visit to Amish enterprises. Cost per person all inclusive \$60.

**May 23** – Mystery Tour. Like to be surprised? Cost is \$93 per person and includes lunch, transportation, driver and guide gratuity

**June 5 – 7** – Three day to Niagara Falls in Canada. Passport required; view the falls from Table Rock, cruise under the falls, etc. Cost per person is \$698 double occupancy.

For more information, e-mail [evzieg@gmail.com](mailto:evzieg@gmail.com) or call **Earl Ziegler** at 717-560-6488.



### Where are the City Limits in the ministry efforts of your congregation?

Any congregation can expand their ministry in spite of their perceived limitations. The location of your congregation is the least significant factor in sharing the good news.

There is a need today for people who are aware of many different ways to connect with our world. Let's move out of the mindset of the attractional model for church growth – waiting for the community to find us - and move into a more missional minded model of church growth.



**Chris Johnson**, Keynote Speaker: Chris Johnson is the founder and lead pastor of Divine Unity Community Church based in Harrisonburg, VA. He is a graduate of Eastern Mennonite Seminary with a Master of Divinity and received ordination credentials through New Branch Baptist Church. Currently, he is pursuing his Doctorate of Ministry from Asbury Theological Seminary. Having experience of preaching the Word domestically and internationally, Pastor Chris holds great passion for seeing the spiritually dead alive, revived, and actively serving.

**WORKSHOP LEADERS:** Belita Mitchell, Harrisburg First CoB; Joel Peña, Alpha & Omega CoB; Brian Messler, Ephrata CoB; Ron Tilley, Executive Director—bcmPEACE; Cherelle Johnson, Divine Unity Community Church.

**9:00am– 4:00pm Up to .4 CEUs available through ANE or SVMC (outside district)**  
**More information regarding this event is located on the ANE website under the Registration menu.**

#### BEYOND THE CITY LIMITS REGISTRATION

Please register online on our website [www.ane-cob.org](http://www.ane-cob.org) under the Registrations menu. If you are unable to register online, you may use this form.

Costs: Registration: \$40/person  
CEUs: ANE persons—No Charge; Outside ANE District (SVMC authorized) - \$10.00 each



NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PHONE: \_\_\_\_\_ CHURCH: \_\_\_\_\_ CEUs: YES NO (please circle)

Guest 1 Name & Email: \_\_\_\_\_ CEUs: YES NO (please circle)

Guest 2 Name & Email: \_\_\_\_\_ CEUs: YES NO (please circle)

Make check out and mail to: Atlantic Northeast District

Total Enclosed: \_\_\_\_\_



## 2017 Spirit Care SEMINAR

*Religion, Spirituality, and Meaning in the Second Half of Life*



Wednesday, May 10

7:30 am – 12:00 pm

Arbor Conference Center  
in Maplewood Estates at  
Peter Becker Community



Once again this year we are holding our May Spirit Care Seminar at Peter Becker Community. On Wednesday, May 10 Rev. Kathy Andonian will lead us in an exploration of: **“Religion, Spirituality, and Meaning in the Second Half of Life”**. Registration and breakfast start at 7:30 am with our first session starting at 8:00 am.

The seminar is open to pastors, chaplains and lay ministers. **You may register by going to the special events page of our website:** [www.peterbeckercommunity.com](http://www.peterbeckercommunity.com) (Continuing education credits are available.)

### District Calendar

#### May

- 03 Philadelphia Senior Adult Banquet, Peter Becker Community
- 06 Beyond the City Limits, Lancaster CoB
- 13 Mandatory Child Abuse Reporter Training, Ephrata CoB
- 29 **OFFICE CLOSED**

#### June

- 03 Annual Conference Briefing, Hempfield CoB
- 05 5K Run/Walk for Peace, Elizabethtown CoB
- 22 District Board Meeting, Elizabethtown College
- 28 to Annual Conference, Grand Rapids MI

#### July 2

### ANE Today Goes Green

It's easy to join our mailing list!

Receive your ANE Today Newsletter through email!

Text  
**ANETODAY**  
to **22828** to get started.



Message and data rates may apply.

Help us go green! Go to our website under the Newsletter menu and register your email. Or you can follow the steps to text, or scan this QRL Code.



Save the Date:

**2017**  
**Women's Camp**

August 20-22  
Camp Swatara



# Inspiration 2017

## Generations

NOAC Psalm 145:4

## National Older Adult Conference

September 4-8, 2017

Bus Transportation available through the District Office.  
Contact: Bob or Mary Ann Brenneman 717.725.3197  
More information on [www.ane-cob.org](http://www.ane-cob.org)  
under the Registrations menu.

### Organist Jonathan Emmons to Perform at Lititz Church of the Brethren

The Lititz Church of the Brethren will conclude its Music at Mid-Month concert season with a performance by organist Jonathan Emmons on Sunday, May 2. Emmons, from Greensboro, NC, is Organist and Director of Choirs at Westminster Presbyterian Church.

A lifelong member of the Church of the Brethren, Jonathan has joyfully served as organist for the denomination's Annual Conference on five occasions, most recently in 2016 at Greensboro, NC. He will once again be organist at the 2017 Conference

in Grand Rapids, MI.

The program will include music by Bach, Buxtehude, Bolcom and Mendelssohn, played on the recently refurbished 4 manual organ.

The concert, which begins at 3:00 pm in the church sanctuary, is open to the public. A cost sharing offering will be received. Call the church at 717-626-2131 or check the church's website [www.lititzcob.org](http://www.lititzcob.org) for directions or more details.

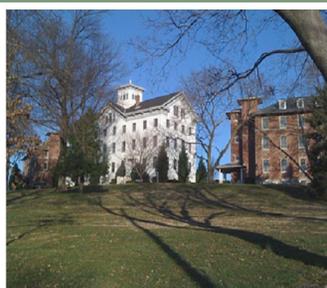


### Pork Roast Dinner To Benefit Haiti & Nigeria

Chiques Church of the Brethren will host a Benefit Pork Roast Dinner on **Saturday, April 22, 2017**. The Haiti Medical Clinic Program and The Nigeria Crisis Fund will receive 100% of the proceeds. The drop in meal is by donation and will be served from 4pm to 7pm. There will be theme baskets by silent auction and a craft table. Following the meal, **Andy Murray**, a Church of the Brethren musician, ordained minister and professor, will perform a musical program with his wife Terry. Everyone is invited. Any additional questions call Sandy at 717.665.3466.

**A Worship Service**  
Brethren Service Center  
New Windsor, Maryland

**Sunday**  
**April 30, 2017**  
**4-5 p.m.**



*For more information or questions contact the  
Office of the General Secretary at 800-323-8039*



Last Chance to Register!  
Questions, or to Register:  
Contact SVMC at (717) 361-  
1450 or [svmc@etown.edu](mailto:svmc@etown.edu).



Susquehanna Valley Ministry Center presents:

### *Cultivating Conversations . . . . . . Navigating Elder Care Challenges*

May 8, 2017, Cross Keys Village, New Oxford, PA

8:30 am - Registration

9 am - 3 pm - Workshop

Registration: \$60 (Includes light breakfast, lunch, and 0.5 CEUs). Please register by April 24, 2017.

As caregivers and pastors, we may feel at a loss for words as we interact with family members dealing with elder care issues. This informative workshop will provide helpful information related to advance care planning and of legal documents, differences between palliative medicine and hospice care, and management of the difficult conversations surrounding elder care issues.

#### Topics/Presenters:

Legal Matters:

Clayton Ligg, Elder Care Attorney

Comfort and Care When Needed Most:

Joan Groh, Community Relations Liaison for Hospice & Community Care

Managing Difficult Conversations:

Jennifer Holcolm, Kimberly Korge, Kathy Staub, Memory Care Support Team Members, Cross Keys

#### Signs Available:

Elizabethtown Church of the Brethren, 777 S. Mt. Joy St., Elizabethtown, has **200 "Welcome Neighbor" yard signs!** Signs can be purchased at the church office for \$10 (cash or check). Half of the proceeds (\$5) cover the cost of the sign and \$5 goes to Church World Service to support local refugee work .

Office hours are weekdays 8:30 to 4:30. Call ahead 717.367.1000.

Also available on Sunday mornings in Memorial Lobby after worship (11:30).



#### The Tri-District

**Peace Fellowship** is a group originally based in the Atlantic Northeast, Mid Atlantic, and Southern Pennsylvania Districts. Taking literally the prophetic message of the angels at Jesus' birth, we gather to worship, fellowship, and learn how better to live out "Peace on earth; goodwill to all". The next gathering is **Saturday, May 13, 2017** from 9:30 AM - 3:30 PM (includes potluck lunch) at Ruth Aukerman's home - 191 Stem Rd., Union Bridge, MD 21791. To register or for more information and directions, call or text Joan Huston at 717.460.8650.

**ATLANTIC NORTHEAST DISTRICT  
CHURCH OF THE BRETHREN  
500 East Cedar Street  
Elizabethtown, PA 17022**

**Non-Profit Organization  
AUTOMATION  
U. S. POSTAGE PAID  
Elizabethtown, PA  
Permit No. 53**



**OFFICE HOURS**

Monday - Thursday, 8:00 a.m. - 4:00 p.m.

**STAFF**

Randall Yoder, **Interim District Executive**

Don V. Mitchell, **Director of Church Development & Evangelism**

Mary Etta Reinhart, **Director of Witness & Outreach**

Jess Ross, **Director of Nurture**

Kay M. Weaver, **Director of Stewardship**

Krista Dickson, **Office Administrator**

Kelly Bernstein, **Communications Manager**

Wanda Rohde, **Projects Manager**

**Phone Number:** 717- 367- 4730

**FAX Number:** 717- 367- 8737

**Website:** [www.ane-cob.org](http://www.ane-cob.org)



**AtlanticNortheastDistrict**

**Our Mission:**

*Creating spiritually healthy New Testament congregations who covenant and network together to further the Kingdom of God.*

Deadline for the July/August issue of ANE Today is June 12.

Articles may be faxed to the District Office or emailed to:

Kelly Bernstein at [kbernstein@ane-cob.org](mailto:kbernstein@ane-cob.org).

When possible, include appropriate photo, logo or other graphic designs.